Waterfront Director

Job Summary: Individual possessing CPR and lifeguard certification and leadership skills to coordinate and manage waterfront for all summer camps, and demonstrate Christ-like leadership for staff and campers.

Responsible to: Primary: Program Director; 2nd: Executive Director

Qualifications:

1. Demonstrate an active and growing personal relationship with Christ.
2. Demonstrate a godly example both on and off of camp grounds.
3. Be in agreement with the sincerely held beliefs, Mission Statement, values and policies of CPBC.
4. Demonstrate leadership qualities and skills.
5. Demonstrate a high commitment to safety and attentiveness.
6. Possess a heart for kids of all ages.
7. Demonstrate willingness to serve and strong self-motivation.
8. Possess ability to solve problems and think for one's self.
9. Demonstrate willingness to learn from "mistakes" and camp situations as they arise.
10. Demonstrate an ability to maintain safety standards and maintain calm in emergency situations.
11. Preferably completed high school and having one year of college or work experience; have prior lifeguarding experience.
12. Must be at least 16 years of age.
13. Certification in CPR and First-aid. Lifeguard certified.
14. Preferably have motorized boat driving and water sports experience. Complete boater's safety course prior to summer.
15. Able to pass a background check.

Responsibilities:

1. Attend staff training and staff meetings.
2. Manage waterfront area and equipment. Report needs to the director and maintenance issues to the maintenance staff. Inspect equipment regularly to ensure safe use. Keep area clean from debris and organize equipment after each day.

3. Work with program director, counselors and lifeguards to staff waterfront as needed for activities. Activities should always be based on the counselors direction and care should be taken to allow counselors to participate in the activity or teach a skills as able. This includes watersports.
4. Coordinate alternative activities with program team in the case of poor weather conditions.
5. Provide leadership to lifeguards. Lead lost swimmer drill at least twice during staff training and review throughout summer as needed, ensure that staff is proficient in waterfront procedures.
6. Maintain motorized boats-fill with gas, keep clean and report maintenance needs to maintenance team.
7. Provide leadership to the interns provided to you.
8. Respectfully abide by and enforce all camp guidelines, expectations and standards.
9. Participate in programming activities as schedule allows such as chapel skits, games, music, skills classes, night games, and special activities. Lead flag raising devos when scheduled, 2-3 times per summer.
10. Participate in end of the week cleaning as assigned
11. Serve guest groups if and when needed/scheduled.
12. Solve problems as they arise, especially those in need of immediate attention/action.
13. Be available to help in any area needed. These may include, but are not limited to kitchen, maintenance, canteen, cabin assistant, program, office, cleaning, and grounds. *Responsibilities and schedule may be subject to change in the event of job combinations, as well as summer programming needs.

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**All staff at Covenant Park Bible Camp serve as stewards of the Mission to create a space that demonstrates the saving work of Jesus and the call to be in relationship with Him through their individual positions. The Waterfront Director seeks to use the experiences they lead to teach the daily theme both directly and indirectly. They will mentor any waterfront interns through Bible Study, Leadership Training and practical, hands-on skills training. They also may be called upon to fill the role of cabin counselor.

Training:

- Waterfront procedures
- Waterfront Equipment inventory
- Motorized Boats and Boating license
- Lifeguard Certification as needed